



## Foreign Affairs Handbook

### 4 FAH-3 – Financial Management Procedures Handbook

**Change Transmittal:** FMP-34

**Date:** May 3, 2006

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## 4 FAH-3 H-490 DEBT COLLECTION

### Changes

1. This Change Transmittal notes that the content of 4 FAH-3 H-490 has been incorporated into the new 4 FAM 490. 4 FAH-3 H-490 is now Unassigned.
2. **Change Transmittal** has replaced the term Transmittal Letter. Change Transmittal was selected as being more appropriate in the current age of electronic information transmission. Change transmittals continue be numbered sequentially.
3. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

### Filing Instructions (Paper Copies)

1. Remove 4 FAH-3 H-490 (TL:FMP-17, 05-05-2003, 36 pages).  
Insert 4 FAH-3 H-490 (FMP-34, 05-03-06, 1 page).
2. After posting the new material in its binder, fill in the entry line for FMP-34 on the 4 FAH change transmittal checklist and initial. Insert this transmittal letter immediately following the CT checklist.

### Distribution Notice

1. The *Foreign Affairs Manual* and *Handbooks* (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the *Foreign Affairs*

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3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal letter.

**(RM/FPRA/FPMC)**